



Rayat Shikshan Sanstha's

Yashavantrao Chavan Institute of Science, Satara.

Tal – Dist - Satara - 415001 – Maharashtra Phone No - (02162) 234392

Email -ycis.satara65@gmail.com

Website : www.ycis.ac.in

**DOCUMENT GIVING
SPECIFICATIONS, TERMS AND CONDITIONS**

For Supply of Xerox Machine (Cannon)

Last Date of Submission Tender

12/11/2018 - @ 4.00 PM



Rayat Shikshan Sanstha's

Yashwantrao Chavan Institute of Science, Satara.

Tal – Dist - Satara - 415001 – Maharashtra

Phone No - (02162) 234392 Email -ycis.satara65@gmail.com Website : www.ycis.ac.in

Tenders are invited process from leading suppliers of SUPPLY, INSTALLATION AND COMPREHENSIVE MAINTENANCE OF Xerox Machine (Cannon)

1. Price (Fees) of tender - Tender Notice Fees : Rs. 1000/-
2. Date of submitting Complete filled Tender : 27-10-2018 to 12-11-2018
3. Last date and time of submission complete tenders: 12/11/2018 @ 4.00 P.M.

Address for communication :

Principal ,
Yashwantrao Chavan Institute of Science, Satara.
Tal – Dist - Satara - 415001 – Maharashtra
Phone No - (02162) 234392
Email -ycis.satara65@gmail.com
Website : www.ycis.ac.in

Contact Person Name

Mr. Kakade R.B. - 9326403947



Rayat Shikshan Sansth's
Yashwantrao Chavan Institute of Science, Satara.
Tal – Dist - Satara - 415001 – Phone No - (02162) 234392

- TENDER NOTICE -

Sealed tenders are invited from ISO Certified branded following specifications Zerox Machine

- 1) Cannon IR 2525 Digital Copier N/M Printer etc. - 1 Qty**
2) Cannon IR 2004 N Digital Copier N/M Printer etc. - 2 Qty

The details of the terms, conditions and technical specifications of the tender process is available on our web site www.ycis.ac.in. Complete filled Tender and non-refundable tender fees of Rs. 1000/- in cash must be submitted at Yashwantrao Chavan Institute of Science, Satara. Tal-Dist- Satara up to **12 -11-2018 @ 4 PM** in office hours.

Sd/-
Principal
Yashwantrao Chavan Institute of Science, Satara.

Principal Yashwantrao Chavan Institute of Science, Satara. Here in after referred to as purchaser having its office at Yashwantrao Chavan Institute of Science, Satara. Invites tender from eligible Company/ Dealers (bidders) for the SUPPLY, INSTALLATION AND COMPREHENSIVE MAINTENANCE OF Zerox Machine (Cannon) all as per the listing in the technical specifications section of this tender document. Non-refundable tender fee Rs. 1000/- in cash submit by Principal , Yashwantrao Chavan Institute of Science, Satara. Tal – Dist – Satara. Up to **12-11-2018 @ 4.00 P.M.**

The terms and conditions are as specified below. The tender will be accepted for consideration, only if the suppliers accepts terms and conditions specified below.

TERMS AND CONDITIONS:

1. Items are mentioned in the tender, company or dealer can quote Cannon brand. we required only Cannon brand. Warranty Min 3-3-3 type will be next business day on site comprehensive.
2. In tender commercial section price should be quoted for education /academic versions and include all charges with GST Amount

3. The EMD is Rs 25,000/- paid as EMD by only any nationalized bank D.D. of in favour of Principal Yashvantrao Chavan Institute of Science, Satara. Payable at Satara. will be submitted at Principal Yashvantrao Chavan Institute of Science, Satara
4. The EMD of the company/dealer will be returned to them if their tender is rejected. The EMD of other companies whose tender is accepted will be returned after 180 days of date of agreement with Principal Yashvantrao Chavan Institute of Science, Satara.
5. The company/dealer whose tender is selected has to fulfill all the term & condition and provide the services during warrantee period and the same agreement should be written on Rs. 500/- stamp paper within 5 days to Principal Yashvantrao Chavan Institute of Science, Satara.
6. No payment in advance would be paid at the time of order.
7. The items ordered must be delivered within 15 days from the date of order. If the items are not delivered in time, the order will be cancelled without any intimation, and If delivery is not given as per purchase order and as per agreements penalty will be charged per day @ 2% of purchase order amount.
8. The prices of the items decided will be valid for stipulated time.
9. The tender of that company / dealer will be accepted whose prices are lowest from the particular make specified brand model and specifications) accepted in tenders.
10. The number of the items will be decided as per the need of the branch. It is not necessary that the branch will order the number of the items.
11. The Yashvantrao Chavan Institute of Science, Satara,. quality control officer will check all the items supplied by the company/dealer as per the purchase order and after satisfactory installation and testing report of Yashvantrao Chavan Institute of Science, Satara quality control officer that time 90% of the amount as per the order will be paid by cheque and remaining 10% of the amount as per the order after completion of 30 days of final satisfactory installation and testing report and acceptance of 10% bank guarantee from nationalized bank issued by company / dealer to Principal Yashvantrao

Chavan Institute of Science, Satara. bank guarantee period is as same as warranty period.

- 12.If any item or peripheral is not available in market as per specified order, company or dealer will responsible for supply those items or peripherals' of higher version or higher capacity in same price. No extra cost will be given for higher version or higher capacity of items or peripherals'.
- 13.The repair of any item must be done onsite within maximum 48 hours and work of the machine/item must within maximum 48 hours. If the repair is not possible on site the machine/item must be replace and then taken off-site for repair.
- 14.All mentioned technical documents are compulsory for Technical Scrutiny otherwise his tender is not eligible for commercial opening.
- 15.The decision of the purchaser shall be final and binding on the supplier in case of any dispute between the purchaser and supplier. The justification of the claim dispute will be satara court only.
16. All the rights to change terms and conditions in tender and right to reject any or all tenders without any reason thereof whatsoever is reserved with Principal Yashavantrao Chavan Institute of Science, Satara

(on dealer letter pad)

To,

Principal ,

Yashavantrao Chavan Institut of Science, Satara

Tal – Dist - Satara - 415001 – Maharashtra

Phone No - (02162) 234392

Email -ycis.satara65@gmail.com

Subject:- Supply of Xerox Machine (Cannon) and the items related to it.

Sir,

I have read the terms and conditions stated in your tender and I agree with them. I am ready to supply the Xerox Machine IR 2525 and IR 2004 N (Cannon) and the items related to them as per the enclosed list. Please accept my tender.

Thank you,

Yours Faithfully,

(Sign and Stamp)

DETAILS OF THE VENDOR

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

S. No	Item	Details
	Name of Company	
	Mailing Address	
	Telephone and Fax numbers	
	Constitution of the Company	
	Name and designation of the person authorized to make commitments to the _____	
	Email address	
	Year of commencement of business	
	Turnover of the company (not of group) 2015-16 2016-17 2017-18	
	Sales Tax Number and GST Number	
	Income Tax Number	
	Whether direct manufacturer or authorized dealers	
	Brief Description of after sales service facilities available with the tender (on separate page)	

Details of Service Centers and Dealer Offices

Sr. No	Place & District	Own or Franchise	Postal Address	Contact Person Name and mobile numbers	Service Facilities available (Describe)	Number of service engineers	Time to report to the location
1							
2							
3							
4							
5							
6							
7							

Customer List

Sr. No	Customer Name	Customer Address	City	Phone No with STD	Contact Person Name	Purchase Amount	Purchase Date
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

Tender Technical & Commercial Specification Documents -

Following all mentioned documents must be on the Company's/Dealer's Letter Head dully signed and stamped.

A.(Lakota No 1) - Technical Specification Documents –

1. Scan copy of receipt of amount paid for tender fee.
2. Nationalized Bank Demand Draft of EMD amount of (Security Deposit).
Scan copy
3. Acceptance letter signed by authority accepting all the above-mentioned terms and conditions.
4. Certificate of GST Registration
5. Vendor ought to have regular GST.
6. IT Return for last 3 Years
7. Company Letter of Brand Authorized Dealer.
8. Brand Registration & ISO 9000 Certification for items
9. Details of Vendor (as per given format)
10. Turnover Certificate of last 3 financial years (year wise), certified by Chartered Accountant.
11. Authorized service centers details (as per given format)
12. Customer list (Amount of the purchase by the customer must be above 10,00,000/-)

B. (Lakota No 2) Commercial Documents

Price should be quoted as per given format for education /academic versions and include all chargers with GST amount . As per given tender term, condition and Item specification.

Commercial Documents (Lakota No 2)

Rayat Shikshan Sansth's Yashvantrao Chavan Institute of Science, Satara.

TECHNICAL SPECIFICATIONS (2018 -19)

1. PI Note - Price should be quoted for education /academic versions and include all charges with GST Amount
2. Warranty type will be next business day on site comprehensive

Sr No	Make & Model	Description	Qty	Rate Per Unit (Basic Price)	GST %	GST Amt	Total Amt	Warranty
1	Cannon IR 2525	Cannon IR 2525 Digital Copier N/W Printer etc.	1					
		Warranty : 3 Year Next Business Day On-site						
2	Cannon IR 2004	Cannon IR 2004 Digital Copier N/W Printer etc.	1					
		Warranty : 3 Year Next Business Day On-site						

Remark –

News Paper Add

Rayat Shikshan Sansth's
Yashvantrao Chavan Institute of Science, Satara.
Tal-Dist-Satara. (Mah.) Ph. No- 02162-234392 Email -ycis.satara65@gmail.com



TENDER NOTICE

Sealed tenders are invited from ISO Certified branded following specifications of Xerox Machine

- 1) Cannon IR 2525 Digital Copier N/M Printer etc. - 1 Qty**
- 2) Cannon IR 2004 N Digital Copier N/M Printer etc. - 2 Qty**

The details of the terms, conditions and technical specifications of the tender process are available on our web site www.ycis.ac.in. Complete filled Tender and non-refundable tender fees of Rs. 1000/- in cash must be submitted at Yashvantrao Chavan Institute of Science, Satara. Tal-Dist- Satara up to **12-11-2018 @ 4 PM** in office hours.

Sd/-
Principal
Yashvantrao Chavan Institute of Science, Satara.

Publication -----

Publish Date - / /2018 - SIZE ----- CM