



Rayat Shikshan Sanstha's



Yashwantrao Chavan Institute of Science, Satara (Autonomous College)

Established: 1965



Policy on Code of Ethics

Purpose

This Code of Ethics Policy outlines the principles and standards of ethical conduct expected from all employees, contractors, and stakeholders associated with Yashwantrao Chavan Institute of Science, Satara. This policy aims to ensure that our organization operates with integrity, honesty, and respect for all individuals and entities involved. Adherence to this code is essential for maintaining the trust of our stakeholders, upholding our reputation, and contributing positively to the communities we serve.

Scope

This policy applies to all individuals associated with Yashwantrao Chavan Institute of Science, Satara including but not limited to employees, contractors, volunteers, board members, and partners.

Principles of the Institute -

1. Integrity:

- **Guideline:** Act with honesty and integrity in all professional and personal dealings.
- **Expected Behavior:** Avoid conflicts of interest, disclose potential conflicts when they arise, and act in the best interests of the organization.

2. Respect:

- **Guideline:** Treat all individuals with respect, dignity, and fairness.
- **Expected Behavior:** Uphold an inclusive and diverse environment, valuing differences and promoting a culture of mutual respect.

3. Responsibility:

- **Guideline:** Acknowledge and fulfill professional and organizational responsibilities.
- **Expected Behavior:** Take responsibility for one's actions, honor commitments, and contribute positively to the organization's goals.

4. Transparency:

- **Guideline:** Provide accurate and timely information to stakeholders.
- **Expected Behavior:** Ensure transparency in decision-making processes, financial reporting, and communication with all stakeholders.

5. Compliance:

- **Guideline:** Adhere to all applicable laws, regulations, and organizational policies.
- **Expected Behavior:** Familiarize yourself with relevant laws and regulations, and seek guidance when uncertain about compliance.

6. Confidentiality:

- **Guideline:** Safeguard confidential information and respect privacy.
- **Expected Behavior:** Exercise discretion in handling sensitive information, refrain from unauthorized disclosure, and respect individuals' privacy rights.

7. Professional Development:

- **Guideline:** Pursue continuous professional development.
- **Expected Behavior:** Stay informed about industry best practices, engage in professional development opportunities, and contribute to a culture of learning.

8. Environmental Stewardship:

- **Guideline:** Promote environmentally sustainable practices.
- **Expected Behavior:** Consider environmental impact in decision-making, encourage sustainable practices, and comply with environmental laws and regulations.

9. Social Responsibility:

- **Guideline:** Contribute positively to the well-being of society.
- **Expected Behavior:** Actively engage in socially responsible initiatives, support community well-being, and consider the social impact of organizational decisions.

Reporting Violations

Any individual associated with Yashwantrao Chavan Institute of Science, Satara who becomes aware of a potential violation of this Code of Ethics Policy is obligated to report the matter promptly. Reports can be made to [Designated Reporting Person/Department], who will ensure confidentiality and impartial investigation.

Consequences of Violations

Violations of this Code of Ethics Policy may result in disciplinary action, up to and including termination of employment or contractual relationship, and legal action if applicable.

Review and Amendment

This Code of Ethics Policy will be reviewed periodically to ensure its relevance and effectiveness. Amendments may be made as needed, with the revised policy communicated to all stakeholders.

To be implemented from June 2021...

Principal ,

Dr.B.T.Jadhav

Yashwantrao Chavan Institute of Science, Satara