



Rayat Shikshan Sanstha's

Yashwantrao Chavan Institute of Science, Satara

(Autonomous College), Sadar Bazar, Satara – 415001, Maharashtra, India,
(Lead College of Karmaveer Bhaurao Patil University, Satara)

• Uni. Affil. No. UKF/565/U/5

Estb: 1965

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DOCUMENTATION

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Internal Quality Assurance Cell (IQAC)

Criterion III: Research, Innovations and Extension

Research Policy of the Institute

Research Policy Drafting Committee:

- 1) **Chairperson:** Dr. B. A. Chopade, Former Vice Chancellor BAMU Aurangabad.
- 2) **Member Secretary:** Dr. S. H. Mujawar, Dean, Research and Development, YCIS Satara.
- 3) **External Experts:**
 - a. Dr. A. D. Shaligram, Professor Emeritus, Dept of Electronic Science and CEO, SPPU Research Park Foundation • S.P.P.U. Pune
 - b. Dr. M. S. Nimbalkar, Dept. of Botany, Shivaji University, Kolhapur.
- 4) **Industrial Expert:** Mr. Sagar Deshpande, Altron Chemicals Industries, Satara.
- 5) **Members:**
 - a. Dr. J. J. Chavan, IQAC Coordinator, Vice Principal, YCIS Satara.
 - b. Dr. V. M. Ghorpade, Dean P.G.
 - c. Dr. R. B. More, Dean, UG.

Research Policy

The reputation of any educational institution depends on research productivity leading to innovation which may further be converted to prototypes and products for human endeavor. The present policy aims to enhance the research culture of Yashwantrao Chavan Institute of Science, Satara. Our core strategies are to tackle the challenges of the 21st century in areas that are important for the technological advances, human health, and the environment through extensive core and multidisciplinary research. Our institute has been

making consistent efforts to line up its research activities with the national importance for achieving technological self-reliance.

Composition of Research and Development Committee.

Research and Development Committee will have the following composition

- Principal
- Dean, Research and Development: Chairperson.
- Dean, UG and PG: Member
- Research Officer of Institute - Member
- Research Guides– Members from each school (Materials Sciences, Life Sciences, Computational Sciences and Mathematical Sciences etc.)
- Industry/Academia representative (1) - Member
- One Ph. D. student representatives - Members
- The no of research committee members may be expanded with the inclusion of moremembers if necessary.

Scope of the Research Policy

This policy is applicable to all the *researchers working in the Institute* and for the purpose of this policy '*researchers working in the Institute*' are defined to include

- 1) Permanent and management approved faculty for general and professional courses.
- 2) Students pursuing their Ph.D. and M. Phil under the guidance of faculty of the Institute.
- 3) Students engaged in research projects and research work either for fulfilling the requirements of academic degrees or for solving problems.
- 4) The work undertaken which may add new information, science or expand the knowledgeboundaries by analysis, synthesis and interpretation of ideas and information by making use of rigorous methodologies
- 5) Activities involving the generation of new ideas, innovations including design in any field of science which leads to the development of new knowledge.
- 6) Research Policy should be helpful for the inventors working on different

projects of the Centre for Innovation, Invention and Incubation (CIII Centre).

Aim of the Research Policy:

The ultimate aim of Research Policy is to ensure smooth functioning and effective management of R & D through **Institutional Research Policy** by providing conducive research environment to all the stakeholders of the institute to achieve excellence in research.

Objectives of the Research Policy

- 1) To coordinate all research activities of the college by aligning them with the vision and missions of the institute and national development goals.
- 2) To adopt a research code, which informs all researchers about the ethical and legal norms and principles should be followed in the conduct of research
- 3) To strengthen the institutional research activities by generating Research Corpus for supporting and facilitating research initiatives and projects of stakeholders.
- 4) To establish research centers and laboratories in various areas of research and modernize them to conduct research to fulfill the industrial needs which may eventually result in innovative products, processes and opens a new era of entrepreneurship for the young generation.
- 5) To develop rules, procedures and guidelines for granting research support, instituting awards, and supporting all other related activities.
- 6) To nominate Research Advisors for availing their expert views to enhance the quality of research from different,
 - i. National or International Laboratories
 - ii. Academic Institutions
 - iii. Industries
- 7) To develop rules, procedures and guidelines for granting study leave, sabbatical leave, duty leave etc. for faculty members undertaking research activities.
- 8) To identify and inform **researchers working in the Institute** about the appropriate research opportunities announced by different academic,

research, industry or government organizations.

- 9) To strengthen collaborative activities through Memorandum of Understanding (MOU) with academic institutes, industries, GOs and NGOs to share expertise through R & D projects, consultancy services and extension activities.
- 10) To promote IPR activities of researchers in the institute.
- 11) To encourage and facilitate the publication of the research work/projects in reputed academic journals.
- 12) To encourage and facilitate the presentation/communication of the research work/projects as well as their findings and recommendations through academic events such as conferences, workshops, seminars, guest lecturers, hands on trainings etc.

Research Policy Implementation Mechanism

The Research and Development Committee of the college shall be responsible for implementing this research policy of the Institute by working closely with the Institutional management. The specific roles and functions of the research committee will be as follows

- 1) Facilitate the faculty in undertaking research and will work with the Institutional management to generate a **Research Corpus** for providing seed money to **researchers working in the Institute**.
- 2) Provide research facilities in terms of laboratory equipment, research journals and research incentives etc. required by in campus and off campus faculty through proper channel.
- 3) All the **researchers working in the Institute** can avail the departmental and research laboratory equipment with prior permission of head/Incharge of respective department/laboratory.
- 4) Instrumental facilities available in the Common Facility Centre (CFC) will be made available to all the stakeholders as per the terms and conditions given by CFC in-charge.
- 5) Hands-on training is compulsory for sophisticated instruments in the Common Facility Centre (CFC).
- 6) The sanctioning of sabbatical leave (for attending conferences/seminars/workshop etc.) will be under the jurisdiction of

Head of the Institution/ Dean, Research and Development/ Head of Department.

- 7) Organization of workshops/ training programs / research sensitization programs by the institution to promote a research culture on campus.
- 8) To make provisions for outsourcing of the research facilities and expertise of the institute to industry and in turn encourage industry to sponsor research projects.
- 9) Promote the stakeholders to register IPR.
- 10) Develop and implement an official Code of Ethics to check malpractices and plagiarism in research.
- 11) Facilitate multidisciplinary research projects.
- 12) Create and maintain a database of research work and research projects undertaken by the faculty and students as well as collect data by metrics such as Citation Index, Impact Factor, h-index, SNIP, SJR, etc.
- 13) Publicize the research expertise and consultancy capabilities available in the institute.

Consultancy Strategy:

- The expertise of the faculties will be used to generate revenue through consultancy.
- To promote Consultancy Activities in the Institute, the revenue generated under the consultancies will be shared as 40% share of consultant, 60% share of the Institute.

Seed Money Projects:

- Seed Money will be provided to the *researchers working in the Institute* through a call for proposals which will be followed by scrutiny procedure consisting of presentation and interview of applicant by an Experts Panel.
- The sanctioned amount will be disbursed in two installments.
- The second installment will be released only after submission of progress report of first installment.
- In case, PI is transferred or terminated from his duties of the institute, the

ongoing project will be terminated or transferred to Co-PI/another colleague of the department with approval of the Head of the department and members of the research committee.

- It is mandatory for all PI's to acknowledge the Institute/CFC facility in the emerging publications.
- The faculty members who received seed money projects will not be eligible for the financial assistance for the emerging publications based on the seed money project.
- The final audited statement of Expenditure and Utilization Certificate must be submitted in proper format and project completion report must be duly taken from the accounts section.

IPR documents and Patent:

- Financial assistance will be sanctioned to the inventors for registration of IPR provided that the invention application is filed through the institute.
- Before initiating registration of IPR ***the prior art search*** should be done at institutional level, to check the IPR accountability.
- Before applying for IPR registration fees, the mail/letter should be taken from the patent attorney, certifying that ***“the prior art search is done and matter is patentable for filing IPR”***.

Note: For all the IPR filed through institutional financial support, the IPR rights will bereserved with the institute.

